



**June Budget Meeting Minutes**  
**June 3, 2020 | 7 p.m.**  
**Zoom Virtual Meeting**

**Attendees:**

Summer Hoag, Erin Frugia, Stephenie West, Virginia Fenstermaker, Erica Smith, Megan Greisen, Poppy Elshaug, Kimberly Babb Schrader, Kate Anicker, Megan Moon Meinecke

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**I. Call to Order:**

- Meeting called to order at 7:09 p.m. by president Summer Hoag

**II. President's Report: Summer Hoag**

- Budget process
  - Conservative approach given the postponement of the spring auction.
  - We will host a second budget meeting in October after we know the funds available from the back-to-school night (Aug. 26 or 27) silent auction.
- 2020 Auction postponement
  - We have raised more than \$2,500 for the class project auction.
  - After thorough consideration, we are going to do a smaller silent auction during back-to-school night. We are allocating \$400 to support the silent auction event from the current auction 2019-2020 budget.
  - This has been communicated on Facebook and in the Howler
  - The full auction will be scheduled for April 2021
- 2021 Auction planning still underway
  - Catering credit for \$500
  - Columbia County Fairgrounds reimbursed
  - Minimal advertising funds were spent and cannot be recouped
- Yearbook sales
  - More than 100 sold as of May 30 for a \$250 profit
- 2019-2020 final spending request
  - We have contingency funds available in the amount of \$2110.75.
  - We have received a request from Coach Cole for \$1120.07 for additional PE equipment that supports the five days a week requirement next year for PE.
    - Megan Moon Meinecke motioned to approve the request from Coach Cole for \$1,120.07. Erica Smith seconded. Motion passed.
  - *Per above motions, the remaining contingency is \$990.68.*

**III. Officer Vote 2020-2021**

- President Summer Hoag detailed the virtual voting process:
  - Anonymous voting per bylaws

- One vote per survey link posted in Zoom
- Officer positions are effective July 1, 2020 - June 30, 2021
- President Summer Hoag read each candidate's nomination form:
  - Secretary: Erica Smith
  - Treasurer: Stephenie West
  - Vice President: Megan Greisen
  - President: Virginia Fenstermaker
- Final voting results to be shared via Facebook and Howler:
  - Erica Smith was voted as secretary, effective July 1, 2020 - June 30, 2021
  - Stephenie West was voted treasurer, effective July 1, 2020 - June 30, 2021
  - Megan Greisen was voted vice president, effective July 1, 2020 - June 30, 2021
  - Virginia Fenstermaker was voted president, effective July 1, 2020 - June 30, 2021

#### **IV. Treasurer's Report: Stephenie West**

- Financial review committee
  - A committee was initiated in February and we would like to complete a review in June, ahead of tax filing in July. Kate Anicker and Ivy Freimuth have volunteered to serve on the committee. We will coordinate a date and time in June.
- Tax filing with accountant/Hurliman is slated for July.
- Account balances as of June 1:
  - Checking \$5005.86
  - Savings \$247.97
  - Money Market: \$10,004.23 \*Paddle raise 2018 and 2019
    - We do not have to retain the \$10,000 at all times; no penalty for withdrawals in \$250 increments; accrues the same interest
  - Boost: \$35,394.91
  - Certificate \$19,449.48 (12-month; Matures 2021)

#### **V. 2020-2021 Proposed Budget: Summer Hoag and Stephenie West**

- We are going to do a screenshare to review the budget. We will provide a final document after our meeting with attendees to share the final approved budget.
- Our hope is that Auction will raise \$10,000-\$20,000 in the fall that will support funds for spending requests November 2020-June 2021.
- 2019-2020 unspent summary
  - Poppy Elshaug motioned to carry \$20,866.37 into the 2020-2021 budget. Megan Moon Meinecke seconded. Motion passed.
- President Summer Hoag read each line item for the 2020-2021 budget, including special spending requests, operational budget and contingency funds.
  - Poppy Elshaug motioned to approve the 2020-2021 budget as presented and discussed in the amount of \$38,763.90. Megan Moon Meinecke seconded. Motion passed.

**VI. Discussion:**

- Next GWPO meeting TBA September 2020
- School board meeting: June 8, 6:30 p.m. (virtual)
- Last day of instruction: June 10

**VII. Adjournment:**

- President Summer Hoag adjourned the meeting at 10:54 p.m.