

**Virtual Meeting Minutes  
February 2, 2021 | 7 p.m.  
Via Zoom**

**Attendees:** Stephenie West, Virginia Fenstermaker, Megan Greisen, Erica Smith, Mary Ann Triska, Rachael Rodrigue

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**I. Call to Order:**

- Meeting called to order at 7:04 p.m. by Virginia Fenstermaker.

**II. Guest Speaker:**

- n/a

**III. President's Report: Virginia Fenstermaker**

- Family Movie Night:
  - Thank you to Jason Moos for leading this successful event.
- February activities include:
  - Valentine's card collection basket for staff at front doors, Feb. 8-13.
  - Valentine's cookie baking via Zoom with Principal Stearns, Feb. 11, 7 p.m.
    - Pre-assembled baking kits available upon request by Feb. 5; limited quantity, first come first served.
- Virtual Family Paint Night:
  - We are working on the details for March. We hope to offer something simple to have a creative night using anything you may have at home, crayons, paint, etc.
- Class projects:
  - We are seeking a project leader to offer some creative ideas, working with support inside the school from staff since volunteers aren't allowed in the building. More details to come in March or reach out if you have anyone in mind that could lead or support this.
- Garden update:
  - Outdoor classroom underway with a learning cabinet with chalk boards, four sturdy tables purchased for under kindergarten wing. Any classroom will be able to use this space. Mrs. Stearns has ordered the needed supplies that fill the cabinet.
    - Thank you to Mary Ann and Josh Triska for their time and talents to pick up supplies, build the structures, etc. that created the outdoor classroom.
  - GWPO is applying and filing for grants to help with the funds needed for the garden. We are focused on getting Phase 1 done as soon as possible.
  - Given the recent expenditures for the outdoor classroom, our remaining budget: \$7,076.22.

- Next steps:
  - Concrete estimates
  - Grant applications
- At our next meeting, we would like to spend more time discussing and making a vote on the possibility of using the funds raised from the Wine and dessert Auction for the garden. Wine donor Jim Hoag has approved us using the funds as we see fit.

#### **IV. Vice President's Report: Megan Greisen**

- Monthly storybook walk program on school grounds: Books coincide with *Profile of a Graduate* and/or focus given from school counselor. The book will be staked outside for teachers to use as well to give the kids a brain break, as well as any CDL students wanting to come and walk through the story.
  - Board approved \$56 for (20) yard stakes on Jan. 11
  - First book: *All Are Welcome*
  - We are making a special spending request for the books for the remainder of the year. We have to order two copies of each book and will rotate every three weeks.
- Monthly teacher appreciation
  - February will be the third-grade teachers: Backus, Bailey, King, Neilson

#### **V. Treasurer's Report: Stephenie West**

- Account balances [as of 2/1/21]
  - Checking: \$7,816.90
  - Boost Savings: \$32,601.17
  - Savings: \$293.08
  - Money Market: \$7,810.22
  - Certificate: \$19,534.29
- Annual Financial Audit
  - We need 2 volunteers and a date that works best for them in April. Ideally, volunteers have some sort of background in accounting or finance.

#### **VI. Spending Requests: Virginia Fenstermaker**

- GWPO, storybook walk program, 4 book sets (\$100)
  - Stephenie West motioned to approve the \$100 allocated to the storybook walk program. Rachael Rodrigue seconded. Motion passed.
- Care Coordinator, requesting \$100 to support Justin Engstrom in this new role, so he can purchase supplies that will support Grant Watts families.
  - Rachael Rodrigue motioned to allocate \$100 to the care coordinator role this year and include in our operations budget moving forward. Mary Ann Triska seconded. Motion Passed.
- Per approved motions, the current contingency budget is \$2,453.07.

#### **VII. Other school business: Erica Smith**

- In person learning to start February 8th
  - Cohort A: in person learning Monday & Tuesday (CDL Wed-Friday)
  - Cohort B: in person learning Thursday & Friday (CDL Mon-Wed)

**VIII. Additional Discussion:**

- Rachael Rodrigue shared that CDL teachers will be available to support hybrid students with office hours, when their teacher is not available to respond or help.
- Random drawing winner is Rachael Rodrigue.

**IX. Adjournment:**

- Meeting adjourned at 7:44 p.m. by Virginia Fenstermaker.