

Virtual Meeting Meeting Minutes September 22, 2020

Attendees: Virginia Fenstermaker, Stephenie West, Erica Smith, Megan Greisen, Poppy Elshaug, Rachel Rodrigue, Kayla LaBranche, Megan Meinecke, Jessica Wolf, Mary Ann Triska, Mr. Vargason, Monica Ahlers, Kimberly Schrader

I. Call to Order:

- The meeting was called to order at 7:01 p.m. by President Virginia Fenstermaker
- The board made introductions:
 - President – Virginia Fenstermaker
 - Vice President – Megan Greisen
 - Treasurer – Stephenie West
 - Secretary – Erica Smith

II. Guest Speakers:

- Mrs. Stearns:
 - She is happy to partner with all the parents to make this an enjoyable year and connect with everyone, given this unique school year. Her doors are always open for communication between parents and staff. Grant Watts has lots of traditions that make our school unique that we still want to offer this year.
 - She will continue doing child-friendly announcements that are linked within the Howler.
 - School pictures are planned for Oct. 7, and she will let parents know if there are any changes beforehand.
 - Oct. 1, will start Title I reading in the evening, and parents will need consent form if you want your child to be a part of that.
 - She advocated for the Seesaw platform as it is easier to navigate for younger students than the software Canvas that grades 4-12 are using.
 - Her daily office hours from 2-3 p.m. if you need to reach her. In addition, contact her if you would like to schedule a separate Zoom meeting.

III. President's Report: Virginia Fenstermaker

- Connect with us on Facebook or email and keep a lookout for the Howler to keep up on all things Grant Watts.
- September activity:
 - Bamford Bakeshop: GWPO board chose to do this event at the beginning of the year as a substitute for our typical Boohoo Yahoo breakfast, to make sure we still gave a connection to the school for our incoming new students, their families but also our returning families as well. We are thrilled to see that more than 300 donuts were given out with this event.

- This year we will need to use a lot of creativity to keep some of our traditions in place, please reach out with ideas!
- Virtual / alternative event exploration
 - Drive-thru Fall Harvest Festival Oct. 31, 1-3pm: Join us while we try to keep this Grant Watts tradition alive this year in a new format. Students will see people in costume and GWPO will hand out some treats. GWPO will be strictly following face masks, gloves, and sanitizing requirements. GWPO will keep parents posted if the event changes.
 - Virtual Bingo: We have researched and found a great virtual way to carry out the Grant Watts Bingo night. Bingo cards would be issued to students via email and a Zoom meeting can be used to pull numbers. We are looking for a lead to run this event. Please contact us if you may be interested.
- November budget meeting for Nov.-June
 - We will work with Mrs. Stearns to collect Grant Watts staff spending requests for November-June for our consideration at our November budget meeting.
- Bylaw revision 2020
 - The previous and current board united over the summer to prepare a bylaw revision, which had not been done since 2008. The 2008 version was not very clear, and we wanted to make sure our members' rights are defined. The 2008 bylaws also needed to modernize, allowing us the option of virtual meetings during the pandemic. We also amended the bylaws to allow board members, with the exception of the president, to make a motion.
 - Feedback
 - No feedback or comments were provided by our deadline on Sept. 18 to be noted on the agenda.
 - Megan Meinecke noted one grammar error for correction.
 - Erica Smith motioned to approve the 2020 bylaw revision as written. Megan Meinecke seconded the motion. No additional discussion was needed. The motion passed with a $\frac{2}{3}$ majority vote.

IV. Vice President's Report: Megan Greisen

- Monthly teacher appreciation and spotlight: The idea is to pick a team or set of grade teachers to put in the spotlight and celebrate them each month. We will feature them in the Howler, on GWPO Facebook and give special treats from GWPO to show appreciation. Further, this allows parents to get to know the Grant Watts staff.
- Staff "rainbow" of treats: For the first week of school where teachers were in the building, the GWPO board wanted to say thank you to all the staff and let them know we are here to support them. We received feedback that the staff loved it and many ate off it every day that week.

V. Treasurer's Report: Stephenie West

- Annual report and IRS tax filing due Nov. 15:
 - We are currently working on the Oregon Department of Justice filing and the IRS tax filing with our CPA Hurliman.

- Board approved special spending requests (over the summer timeframe):
 - Back-to-school preparations: Each team/grade got a kit totaling \$139.41
 - Outdoor tent: \$105.99 (processed through Auction budget): will provide an outdoor learning space to be alternated between classrooms and events
 - Back-to-school treats with Bamford: Total to be announced at our Oct. 6 meeting
 - Rainbow staff treats: \$118.76
- Budget approved items:
 - Safety budget for emergency supplies: \$550.15 (2019 Paddle Raise)
 - Scholastic subscriptions \$2,594
 - One School One Book: \$1,225.25
 - Tillamook Forest refund (Returned \$550 to our budget from spring)
- Revenue earned:
 - Amazon Smiles: \$18
 - Fred Meyer Rewards: \$368.94
- Account balances [as of 9/21/20]
 - Contingency \$3,629.85
 - Checking \$5,418.93
 - Boost Savings \$32,491.49
 - Savings \$793.03
 - Money Market \$10,006.75 (Garden allocated)
 - Certificate \$19,481.27

V. Leads and Volunteers: Virginia Fenstermaker

- If you are interested in getting involved as a lead or volunteer, please email GWPOScappoose@gmail.com.
- GWPO is seeking the following Leads:
 - Virtual Bingo Night (TBD)
 - Box Tops (Ongoing)-
 - Conference Staff Meal (November)
 - Hearts and Arrows Dance (February)
- Additional volunteer support needed:
 - Drive-thru Fall Harvest Festival shifts: Sign-up Genius forthcoming
 - Financial audit committee: Mr. Vargason offered his family may be able to help.
 - Annual Auction committee
 - Learning Garden committee: Mary Ann Triska has offered to support

VI. 2020 Auction: Virginia Fenstermaker

- GWPO Board would like to extend a special thank you to Kayla LaBranche for all of her time and efforts to move the auction into an online platform.
- Online auction: Oct. 19-30
 - Greater Giving platform extension \$150
 - Link and details to be announced Oct. 1 with program
 - Item drive-thru pick-up: Nov. 7 (2-6 p.m.) at the Scappoose Community Center

- 25th Annual Auction planning: Please contact us if you may be interested in supporting the 25th Annual Auction. It will be a big milestone and we welcome ideas for that.

VI. Learning Garden: Stephenie West

- Committee: We met with the facilities manager, and learned a lot about how best to move forward. We would love to add new committee members; please contact us if you are interested.
- City of Scappoose Community Enhancement grant awarded \$2,979
 - Seeking additional grants this year to support the project.
 - Purchased garden blueprints \$2,100
 - GWPO had to break down the plan into phases. Phase 1 is a concrete area with benches to make into an outdoor learning space right now for a rotating classroom space.
- Next actions:
 - Construction day for rolling class tables and raised beds
 - Vendor estimates: irrigation and concrete

VII. Other school business

- School board meeting update from Sept. 14 meeting: The school board is focused on getting a student suicide prevention program in place for the district and they will be working on the process and details to make it age appropriate per grade.

VIII. Special Spending Requests Vote:

- No special spending requests tonight.

IX. Discussion:

- No additional discussion beyond the agenda.

X. Adjournment:

- Virginia Fenstermaker adjourned the meeting at 8:14 p.m.