**December Meeting Minutes**

**December 3, 2019**

**7 p.m. | Grant Watts Library**

**Attendees:**

Poppy Elshaug, Virginia Fenstermaker, Erin Frugia, Stephenie West, Erica Smith, Megan Moon Meinecke, Mary Ann Triska, Kate Anicker, Ivy Freimuth, Kimberly Babb Schrader, Lenore Thawley

**I.** **Call to Order: Welcome & Introductions**

* Meeting called to order at 7 p.m. by president Poppy Elshaug.

**II.** **Guest Speakers:**

* Mrs. Stearns asked Poppy Elshaug to share the following highlights:
  + Fun Run Funds: Mrs. Stearns will be reporting regularly in the Howler about where the funds are being used.
  + Holidays Around the World: Mrs. McDonald is seeking volunteers for Holidays Around the World on Dec. 20. Email Mrs. McDonald if you are interested in participating.
  + Staff Cookie Extravaganza: Mrs. Stearns is seeking parents to bake and deliver 3-dozen treats for delivery on Dec. 17. The sign-up is available in the Howler and Facebook.
  + 12 Days of Christmas: Mrs. Stearns hosts daily fun activities for the staff to surprise and delight during the season. GWPO has provided financial support via the Woot Woot Wagon budget for these activities and Mrs. Stearns appreciates the support.

**III.** **President’s Report: Poppy Elshaug**

* Poppy Elshaug presented the following:
  + Recap of Turkey Trot
    - Thank you to Megan Meinecke for her leadership.
    - Turkey Trot was a success; however considerations can be made to adjust timing for next year given other events.
      * Review school calendar for 2021 for the schedule of conferences to explore this further.
  + Grant Watts Giving
    - GWPO is providing support to pursue Disney tickets for auction.
    - Bins are located near the front doors and will be tallied by grade.
    - Volunteers are needed to tally and empty the bins. Sign-up is located on Facebook.
    - We will create a tally spreadsheet for this purpose.
    - Each week between now and December 20 has a theme but it’s great to bring in any of the requested items all month. (So kids can still donate food until December 20 if they wish).
  + Family Movie Night: January 10
    - Jason Moos will be leading the event and will be selecting a movie shortly.
  + Officer resignations are as follows and we will be voting for replacements:
    - Bobbi-Ann Ogburn; vice president
    - Kayla LaBranche; treasurer

**IV.** **Treasurer’s Report:**

* Poppy Elshaug presented the following:
  + 2019-2020 Budget Updates
    - Overages
      * none
    - At budget / under budget items
      * none
  + Account balances as of [12/2/19 7 p.m.]
    - Checking $3156.41
    - Savings $247.97
    - Money Market $52,230.55
    - Certificate $19,320.15 (matures May 2020)

**V.** **2020 Auction:**

* Virginia Fenstermaker presented on the following:
  + Lead transition will be seamless to Stephenie West
  + Invitations will go into Tuesday Folders in mid-December
  + Table sales underway and we will report out in January
  + Procurement up to 70 donations and we are continuing our efforts
  + We are hosting an Auction meeting Dec. 10, 7 p.m.

**VI. Other Business:**

* Ivy Freimuth shared the School Board November meeting highlights, including:
  + Voting in December meeting to take out public comments with intentions to streamline the meeting.
  + Public is invited to speak during meeting related to items on the agenda; other discussion will not be allowed.

**VII.** **Special Spending Requests Vote:**

* *Contingency budget balance: $3,315.18*
* Kimberly Babb Shrader motioned to approve the spending request from Mrs. Nudo for Show and Tell Writing supplemental curriculum (73 students in three classes), in the amount of $118.64. Erica Smith seconded. Motion passed.
* Stephenie West motioned to approve the spending request from Ms. Comrie for the Oregon Symphony (107 students in third grade), in the amount of $695 with the stipulation that GWPO better strategize 2020-2021 third grade field trips. Erin Frugia seconded. Motion failed.
* *Per above motions, $3,196.54 remains in the contingency budget.*

**VIII. Officer Nominations:**

* Stephenie West was presented for GWPO treasurer, replacing prior treasurer Kayla LaBranche, effective immediately.
  + Stephenie West received majority vote.
* Erin Frugia was presented for GWPO vice president, replacing prior vice president Bobbi-Ann Ogburn, effective immediately.
  + Erin Frugia received majority vote.

**IX. Discussion:**

* Stephenie West would like to open discussion on a reimbursement option for the laminator.
  + *Consideration: Is there school budget slated for technology including the laminator.*
* Grant Watts Giving:
  + *Consideration: Email Mary for dedicated email/app for Grant Watts Giving for the next two weeks*
  + *Consideration: Check with Kiwanis contact to explore a financial contribution that could support canned goods donations; explore monetary donations for all*
  + *Consideration: Send bags with flyers home to be filled with items needed; Ivy Freimuth to inquire with Grocery Outlet about 400 paper bags donated*
  + *Consideration: Feature a thermometer out front; Ivy Freimuth to pursue*

**X.** **Adjournment:**

* Poppy Elshaug adjourned the meeting at 8:33 p.m.