



**Virtual Meeting Minutes**  
**Thursday, December 7, 2023 | 7:00 p.m.**

**Attendees: Megan G, Jenny O, Rachael R, Lianne P, Kayla J, Heather B, Mary Ann T, Beth R, Erica M, Stacy H, Mackenzie R**

**I. Call to Order: Welcome**

- President Megan G. called meeting to order at 7:01pm
- Approve November 2023 Minutes -
  - Rachael R motioned to approve. Lianne P seconds. November 2023 minutes approved.

**II. Guest Speakers:**

No guest speakers.

**III. Public Comment:**

No public comment.

**IV. President's Report: Megan Greisen**

- **Holiday Scavenger Hunt:** Started in COVID years and the scavenger hunt sheets will go out on December 15th. This is going to piggyback off the holiday light fight community event to make for a fun and festive holiday light experience.
- **Staff Holiday Treat Box:** SignUp Genius created and an email went out to get folks signed up to bring a baked good. Tuesday, December 19th treat drop off, boxing, and delivery.
- **Annual Spring Auction:** Good turn out at our kickoff meeting last month. Auction documents are being updated, and our next planning meeting is Tuesday, January 16th @7PM on Zoom.

**V. Vice President's Report: Stacy Hristov**

- **Staff Amazon Wishlists:** Wishlist posted on our [website](#). It has also been shared in Howler, email, and social media. These are great gift ideas that have wanted items for things in their classroom as well as personal gifts.

- **Book Fair Volunteers:** Next week - Thursday to Saturday. Especially looking for support for AM shopper helpers for kindergarten classes.

## VI. Treasurer's Report: Beth Rajski

- **Family Bingo Night:** Beth is taking the lead for Family Bingo Night, which takes place on Friday, January 19th. We will need help with setting up, organizing, popcorn making, calling out numbers, and managing the prize booth. We do have a budget this year so we can purchase prizes. More details to be coming on this event.

- **Account balances as of December 6, 2023**

- Checking: \$ 1,240.61
- Boost Savings: \$ 71,776.58
- Savings: \$ 293.10
- Money Market: \$ 10,642.75
- Certificate: \$ 19,721.35

- **Revenue for November**

- Fun Run: Prizes went home this week - if they brought in \$50 or more in. Also ordered PE equipment delivered this week.
  - Proceeds: \$ 24,276.50
  - Prize Exp: (\$ 1,292.55)
  - P.E. Equip. (\$ 4,683.85)
  - Soccer/Foot. (\$ 1,208.65)
- Family Movie Night: \$ 119.00 - donations only (\$75 was brought in last year when we charged for popcorn!)

- **Contingency Discussion**

- Remaining Contingency \$ 2,636.66
- Contingency:
  - Return: \$791.99 - these funds were allocated elsewhere, but were left over. Returning these amounts to the contingency fund.
    - \$25.57 Candy Cane Scavenger Hunt
    - \$72.03 Family Movie Night
    - \$156.12 Fun Run Initial Expenses
    - \$145.52 Fall Harvest Festival
    - \$392.75 Popcorn Machine Purchase
  - Spending Request: Tax Preparations \$1,010. Because we

made more money this last year, more forms, more filing, more costs to do the taxes. This was unexpected - we had budgeted \$75, which was the budget for previous years.

- Request to use \$935 from Contingency to pay for our tax preparations.
  - Mary Ann T motioned to use contingency funds. Seconded by Rachael R. Approved.
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- **Mid Year Financial Review** - This is part of our bylaws - keeps us transparent and accountable. We need two volunteers to meet with President and Treasurer and review the books. Can take between 1 - 2 hours, can be done separately. Mary Ann T & Kayla J volunteers!
  - **Garden Mural Project** - Beth has been working with Principal Small and an Artist, Crystal. Crystal is planning on a mural on the outside library wall, the back of the garden. She will work with students on panels, and those panels will be installed. The theme will focus on food and community, with connections to the Confederated Tribe of the Grand Ronde with patterns from traditional basket weaves. We applied for a grant to support funding, but GWPO has full funding available through the Money Market-Garden Fund. A grant would supplement and spread funding further.

## **VII. Secretary Report: Jenny O'Meara**

- Family Movie Night Recap - Thank you to all who attended! Feedback and thoughts for next year.
  - Water got spilled with the little cups of water. Encourage folks to bring water bottles.
  - Kids got antsy towards the end and ran in the hall. Maybe have barriers in those areas next year.

### **Upcoming District Meetings:**

- Scappoose School District Board Meeting: December 11, 2023 at 6:30pm

### **Upcoming Grant Watts Events:**

- Last Day for PBJ Donations: December 12th
- Scholastic Book Fair: Thursday, December 14th - Saturday, December 16th
- GWPO Christmas Light Scavenger Hunt: Friday, December 15th
- Last Day for Humane Society Giving Tree: December 20th
- Holidays Around the World: Friday, December 22nd (Signup sent)
  - If you have a cultural heritage - share with students about different traditions around the world. Looking for support in helping support.

- Winter Break from Saturday, December 23rd - Sunday, January 7th

**GWPO Next Meeting:**

- Thursday, January 11, 2024 at 7:00pm - *note this is a different cadence than normal since we are on winter break.*

**X. Adjournment:**

Megan adjourned the meeting at 7:29pm.