**Grant Watts Parent Organization**

**September Meeting Minutes**

**Wednesday, September 12, 2018**

**7 p.m. | Grant Watts Library**

**Attendees:**

Tia Rushing, Poppy Elshaug, Deanna Erhardt, Virginia Fenstermaker, Ivy Freimuth, Marcee Cousins, Chez Strachan, Megan Moon, Rachel Allaway, Randy Allaway, Jessica Townsend, Nikki Tetz, Kimberly Schrader

**Call to Order:**

* Meeting called to order at 7:01 p.m. by president Tia Rushing.

**Guest Speaker:**

* Tia Rushing presented on behalf of Mrs. Stearns (not in attendance)
  + Direct attention to newsletter
  + Changes to breakfast – school is doing a “walking breakfast” – students can sit down with breakfast before bell and the school will let them take breakfast to classroom.

**President’s Report:**

* **Email signup** - email reminder about today, please sign up on the sign-in sheet to ensure that you will be on the email for future notifications from GWPO.
* **Background checks** – they are necessary to do activities with the school and are needed field trips. GWPO encourages background checks now, to accommodate the two week window required to come back. Apply now and they are good for two years district wide. If you are unsure if you are current, Mary can look that up.
* **Health Grant from the State Oregon extended** – This grant will cover the third-grade swimming lessons. This allows $3,500 put back into our contingency funds for GWPO. Mr. Neilson led this grant submission process. It does include bussing and all associated costs. Previously, GWPO has paid for this line item per budget approvals.
* **Volunteer ownership** – We have included an overview of ownership per GWPO events with tonight’s agenda. Please note correction to overview: Staff appreciation week is 6-10 (not 7-11).

**Volunteer Opportunities:**

* Walks A Lot - Recess (12:45-2:10 p.m.). Contact Marcee Cousins 971-444-5160
  + The program encourages students to get moving and volunteers are needed to volunteer 1 day per week (Monday through Friday) to sign up and punch each students’ Walks A Lot card per lap, with students earning charms for every mile. The program will commence the first week of October. One recess per day.
* Fall Harvest Festival
  + Sign-up with Jessica Townsend to volunteer for this long-standing event with Grant Watts. The volunteer time is 1-hour at one booth during the event. If you have a high school student interested in volunteering, GWPO can authorize volunteer hours.

**Open Lead Positions Needed:**

* **Annual Spring Auction** – We are seeking co-leads working in conjunction with the board. The event leadership includes curating a committee, food and beverage, decorations, procurement, planning, etc. Please contact Tia Rushing if interested.
  + GWPO will begin procurement process with non-profit letter for submission.
  + GWPO will provide potential theme options on Facebook for discussion next meeting. The theme will be included in the procurement letter.
* **Box Tops** – We need a volunteer to gather box tops and submit them on behalf of the school. Dawn Gartner previously held this role and will support the effective transition position to incoming chair of this role. This position will report to Sarah for bulletin board. Please email Tia Rushing or Virginia Fenstermaker to volunteer for this position.
* **Fall Harvest Festival (Shadow)** – We need a volunteer to shadow with Jessica Townsend to take on this role as the event chair for the 2019-2020 school year.

**Lead Reports:**

* Ivy Freimuth presented Bingo Night details, including curating prize items. The event is 6:30 p.m. at Grant Watts multi-purpose room with more raffles, in addition to bingo. This is a free event to Grant Watts families. One of the grand prize items includes a drone.
  + Volunteers will support set-up and clean-up.

**Scappoose School Board Updates:**

* Ivy Freimuth presented the Scappoose School Board Meeting update, including news from the interim superintendent. More than 100 attendees participated in this meeting. They are reviewing policies as it relates to federal level requirements. Meeting notes are available on the school board website. Typically, the board will present student awards as well.

**Treasurer’s Report:**

* Tia Rushing presented the report, including the 12-month $19,099.22. Our checking $72,064.19. We have spent zero of our contingency to this point.

**Discussion/Questions:**

Notes:

Ivy Freimuth presented a question: Why is the window for Walks A Lot so long this year?

- Marcee Cousins provided response: Volunteers will be needed 12:35 p.m. arrival – 2:20 p.m. departure, given breaks in recess.

Marcee Cousins presented a question on behalf of Grant Watts school counselor Tammy McDonald. Tammy is seeking a volunteer to sew a Grant Watts grey wolves banner/flag that could serve as a walking banner.

- Jessica to inquire with possible solution

- Marcee to inquire with Tammy for sizing of flag

Chez Strachan presented a question: If errors were made on the form for ordering school swag for students, what can be done?

- Ivy to review and notify parents of errors.

Kimberly Shrader presented a question: Next year can we consider child care options for Back to School Night?

- Consider GWPO child care provided by Washington, D.C. student travel trip or other parent organizations, per no students allowed during back to school night.

**Special Spending Request Vote:**

* Jessica Townsend motioned to approve spending request from Mrs. Stearns for Smart TV (55” Vizio) replacement in the amount of $635 + shipping. Ivy Freimuth seconded. Motion passed.
* Ivy Freimuth motioned to approve spending request from librarian Carol Moor for Emergency Water & Bar kits stored in the library, music room and PE room, in the amount of $100. Nikki Tetz seconded. Motion passed.
* Ivy Freimuth motioned to approve spending request from Mrs. Stearns for Music Show Assembly on Nov. 20, 2018 for the kindergarten and first grade teams, in the amount of $515.24 – with contingency to inquire about second performance same-day for second and third grades. Jessica Townsend seconded. Motion passed.
  + Jessica Townsend motioned for the board to approve a second performance for second and third grade up to $500. Ivy Freimuth seconded. After deliberation this motion was not passed.
    - Jessica Townsend amended motion to $350. Ivy Freimuth seconded.

-Motion passed.

* Jessica Townsend motioned to approve spending request from Ivy Freimuth for leather bound Bingo Cards in the amount of $177 (200 cards). Kimberly Schrader seconded. Motion passed.
* GWPO spending request from Mrs. Stearns for a wheeled refrigerator cart for the Woot Woot Wagon, in the amount of $109.98. GWPO has asked Mrs. Stearns to first utilize the already existing funding available ($400) for Woot Woot Wagon.

**Open Position Vote:**

* Deanna Erhardt presented for consideration.
* Deanna Erhardt was unanimously voted to the position of Treasurer.

**Meeting Adjourned**

* **Meeting adjourned at 8:24 p.m.**

**Next Meeting: October 3, 2018 | 7 p.m.**